

FPI11 Version 1 glossary

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FPI11 V1 Acronyms	
4x4	four-wheel drive
AFS	Australian Forestry Standard
EPBC Act	Environment Protection and Biodiversity Conservation Act
FSC	Forest Stewardship Council
OHS	occupational health and safety
PLB	personal location beacon
PPE	Personal protective equipment

Please note: The following editorial decisions are based on first preference listing in Macquarie

Applied	Not	Comment
, including , such as	Add comma as it generally helps understanding	
slash	'and' or 'or' on a case by case basis	equity issue: slashes reduce accessibility of material
A		
according to	'in accordance with'	plainer English
and/or	case by case basis	
any, all, relevant, at all times	Delete where they don't value add or change meaning	
archeological (in the interests of plain English)	Archaeological (also correct, but less plain)	
Australian standard	Australian Standard	when referring to generic standard, rather than citing a particular one
B		
-based (e.g. computer-	computer based	

Applied	Not	Comment
based)		
C		
commonwealth, state or territory legislation (i.e. lower case when and adjective)	Commonwealth, State or Territory legislation	
competency fields not used in document		
D		
E		
, e.g. (preceded by comma)	eg	
, etc. (preceded by comma, with full point)	etc	
F		
firefighting equipment	fire fighting equipment	
four-wheel drive	four wheel drive	
G		
-generated (e.g. computer-generated)	computer generated	
H		
I		
, including	with comma before	
ise not ize e.g. minimise	organizational, recognize, etc.	Australian spelling
K		
L		
landowner	land owner	
M		
manufacturer recommendations, specifications etc	manufacturer's manufacturers manufacturers'	to obviate the need to imply singular or plural
multi- (e.g. multi-stem)	multi	

Applied	Not	Comment
N		
commonwealth, state or territory legislation	national, state/territory	Applied option is more frequent in units and so change made for consistency
non- (with hyphen) e.g. non-complex	non (e.g. non complex)	
numbers		
O		
OHS (abbreviate in text at first mention)		
on-site/ off-site (adj)	but on site, off site when used as an adverb	
on-the-job (adj)	But 'on the job' when used as an adverb	
P		
prerequisite	pre-requisite	Although TGA-generated headings were not changed
R		
related to (no comma before)		
-related		
relevant, accurately, correctly	Review on a case by case basis and remove where they don't add to meaning	
re-use	reuse	
S		
slashes	Remove where possible, leave as is if not clear	Slashes impede accessibility of material, particularly for those with literacy issues
-specific	e.g. enterprise specific	

Applied	Not	Comment
state or territory	Should be lower case when used as adjective Not State/Territory Act state/territory State/Territory	
stress grade	stress grade stress-grade	
T		
tree-falling (adjective), e.g. tree-falling techniques but tree falling as noun		
U		
unit of competency	competency competency standard	
Unit sector fields in title case: e.g. Harvesting and Haulage		
use	utilise	Plain English
V		
verbal, rather than oral	written and oral information	
W		
which or that	regulate usage In a manner that ensures knowledge of the principles that underpin ... The unit ..., which deals with ...	
work site	worksite, work-site	
XYZ		